

## **DECISIONS SUMMARY OF THE MEETING OF BODFARI COMMUNITY COUNCIL**

**Held by ZOOM conferencing software at 7.00 pm Tuesday 9<sup>th</sup> August 2022**

Present:

Cllr Martin Shutt (Chair)(MS)

Philip Barley (PB)

Cllr Sue Davidson (SD)

Cllr Rebecca Parrin (RP)

Cllr Alan Waterfield (AW)

Also present:

Mel ab Owain (Clerk)

Chris Evans (DCC Councillor)

### **1. Apologies:**

Cllr Julie Burnage (Vice Chair) (JB)

### **2. Declaration of interests:**

**None**

### **3. Urgent Matters.**

None.

### **4. Minutes of the meeting of 17<sup>th</sup> July 2022.**

**RESOLVED:** That these minutes be approved as a true record.

Proposed: **MS**    Seconded: **SD**

### **5. Matters Arising from the minutes.**

### **6. County Councillor's Report**

None this month.

### **7. Planning and Highways.**

i. Highways -None.

ii. Planning. a) **41/2022/0536** Tree House Cottage, Graig Road from Nant Gwilym Uchaf to Bryn Tirion Junction, Bodfari LL16 4EL Change of use of land to form extended domestic curtilage including the extension to parking, landscaping and associated works (Retrospective Application).

**No objection.**

## 8. Finance

a. Financial report Community Account: £8653.18 BMM Account £4,437.75

b Council Accounts 2021-22

The Clerk presented a set of accounts for the financial year 2021-22 (see appendix 1)

**RESOLVED:** That these accounts be approved:

The Clerk confirmed that VAT had been reclaimed for 2021-22

Proposed: MS

Seconded: RP

b. Payments

i. Clerk's salary for July 2022	£92.30
ii. Tax and Ni for July 2022	£23.00
iii. Chris Burnage. Small park gate (replacement cheque)	£250.00
iv. Harold Smith. PAYE	£30.00
v. Cradur.com Web hosting	£38.00
vi. Oriel Bodfari Gallery (Jubilee Mugs)	£210.00

Proposed: **RP**

Seconded: **MS**

c. Audit.

The Clerk reported that now that the last set of outstanding bank statements had been received, the accounts can be completed and sent to the internal auditor.

d. Bank signatories. **RP and EMaO** had visited the HSBC Bank in Denbigh who confirmed that a new mandate would be required.

**RESOLVED:** That all sitting Councillors and the Clerk would be added to the list of signatories to both accounts. The Clerk would be the main point of contact.

**ACTION:** The Clerk would circulate the mandate application for signing.

**9. Complaints Policy.** The Clerk had circulated a draft complaints policy.

**RESOLVED:** That this policy be adopted

Proposed: **MS** Seconded: **SD**

## 10. Village Playground and Park

i. Park inspection

ii. Purchase of new swings and base.

Four quotes for new metal swings had been obtained:

i. Play and leisure	£2932.16
ii. Wickstead	£5491.30
iii. Caloo	£5442.00
iv. Viking	£5443.80
All figures ex VAT	

**RESOLVED:** To purchase the set of swings from Play and Leisure at a Cost of £2932.16

Proposed: **RP** Seconded: **SD**

**ACTION:** AW would obtain the specification for the based of these swings (it would need c 42 Msq) and seek quotes for installation and the provision of a safety surface.

iii. Goalpost

iv. other

## 11. War Memorial

**MS** had received a revised quote of £1760 from the successful tender for the refurbishment of the war memorial. This would take the Councils contribution to £960 with £800 coming from a War Memorials Trust Grant.

**RESOLVED:** Given the general rise in post covid costs, it was decided to proceed with this quote.

Proposed: **MS** Seconded: **RP**

**ACTION:** It was also agreed that, given the uncertain ownership of the memorial, to put it on the Council's asset register and insure it. The Clerk would action this.

## 12. Marquee.

Following the successful Platinum Jubilee Event in the village the Council had been requested to purchase a marquee for future events in the village. Some money had been raised by the individuals who had run the jubilee event and they were willing to donate it to the Council to help with purchasing the item.

The Council agreed to do so long as it was clear that the marquee remained the property of Bodfari CC who would insure and store the item.

Three quotes had been obtained:

House of Tents	£2637
UK Tents	£2646
Gala Tent	£2856
All figures ex VAT	

**RESOLVED:** To order the marquee from Gala tents as these marquees were used by neighbouring councils and their quality proven. Total cost: £2856.83 plus £571.35 VAT

### 13. Correspondence: None

#### Appendix 1 Accounts 2021-22

#### BODFARI ACCOUNTS 2021-22

#### Cyngor Bodfari Charitable Account

#### Cash book

Opening balance 01.04.2021

**5879.74**

Date	Expenditure	Chq	Payee	Income	from		
29.04.21	0	0	0	1280	DCC	7159.74	Precept
01.06.21	228.32	100578	BHIB	0	0	6931.42	Insurance
11.06.21	40	100577	ICO	0	0	6891.42	Information licence
07.07.21	33	100579	Arfon Parry	0	0	6858.42	Web hosting
31.08.21	0	0	0	1280	DCC	8138.42	Precept
21.09.21	199	100401	Grn Barns	0	0	7939.42	Notice Board
23.09.21	61	100580	OVW	0	0	7878.42	Membership
30.09.21	250	100402	School	0	0	7628.42	Donation S137
		Bank					
06.12.21	5	Charges	HSBC	0	0	7623.42	Bank Charges
29.12.21	0	0	0	1280	DCC	8903.42	Precept
29.12.21	46.25	100404	Clerk Play	0	0	8857.17	Nov Salary
13.01.22	132	100403	Inspection	0	0	8725.17	Playing field inspection
18.01.22	11.4	100405	HMRC	0	0	8713.77	PAYE
		Bank					
27.01.22	5.4	charges	HSBC Harold	0	0	8708.37	Bank Charges
14.02.22	30	100406	Smith	0	0	8678.37	PAYE
17.02.22	23	100408	HMRC	0	0	8655.37	PAYE
18.02.22	92.3	100407	Clerk	0	0	8563.07	Salary
18.02.22	23.2	100410	HMRC	0	0	8539.87	PAYE
18.02.22	92.1	100409	Clerk	0	0	8447.77	Salary
22.02.22	5.8	Bank Charges		0	0	8441.97	PAYE
18.03.22	49.49	100413	Clerk	0	0	8392.48	Expenses
18.03.22	92.3	100411	Clerk	0	0	8300.18	Salary
		Bank					
28.03.22	7	charges	HSBC	0	0	8293.18	Bank Charges
28.03.22	23	10412	HMRC	0	0	8270.18	PAYE
Total	<b>1449.56</b>		Total	<b>3840</b>			
Closing balance		31.03.2022				<b>8270.18</b>	

Bank reconcilliation		2021-22					
<b>Chartitable (current) Account</b>	<b>Chartitable (current) Account</b>	<b>Chartitable (current) Account</b>	<b>Chartitable (current) Account</b>	<b>Chartitable (current) Account</b>	<b>Chartitable (current) Account</b>	<b>Chartitable (current) Account</b>	<b>Chartitable (current) Account</b>
<b>Opening balance</b>		<b>5879.74</b>					

Date	Cheque	Ammount	Payee	Income	Source
29.04.21	0	0	0	1280	Precept
21.05.21	100577	40	ICO	0	0
21.05.21	100578	228.32	BHIB	0	0
02.07.21	100579	33	Cradur	0	0
31.08.21	0	0	0	1280	Precept
14.09.21	100580	61	OVW	0	0
14.09.21	100401	199	Green Barns	0	0
14.09.21	100402	250	Bodfari School	0	0
06.12.21	Bank Chg	5	HSBC	0	0
29.12.21	0	0	0	1280	Precept
14.12.21	100403	132	Park Insp	0	0
14.12.21	100404	46.24	Clerk's salary	0	0
14.12.21	100405	11.4	HMRC	0	0
18.01.22	100406	30	Harold Smith	0	0
18.01.22	100407	92.3	Salary	0	0
18.01.22	100408	23	HMRC	0	0
27.01.22	Bank Chg	5.4	HSBC	0	0
08.02.22	100409	92.1	Salary	0	0
08.02.22	100410	23.2	HMRC	0	0
22.02.22	Bank Chg	5.8	HSBC	0	0
08.03.22	100411	92.3	Salary	0	0
08.03.22	100412	23	HMRC	0	0
08.03.22	100413	49.49	Clerk Exp	0	0
28.03.22	Bank Chg	7	HMRC	0	0
		<b>1449.56</b>		<b>3840</b>	

Closing balance **8270.18**

**Reserve Account** (BMM)  
**Opening balance** 4437.3  
 Plus interest 0.45  
 Closing balance 4437.75