

DRAFT MINUTES OF THE MEETING OF BODFARI COMMUNITY COUNCIL
Held at The Dinorben Arms (Private Dining Room), Bodfari on the 11th of February 2025
and by TEAMS conferencing software:

Join Teams 7pm to 8pm by: Meeting link:

<https://teams.live.com/join/9364603468122?p=xIU57jr3akXZnJnoc5>

Join Teams 8pm to 9pm: Meeting link:

<https://teams.live.com/join/9319143775590?p=o2tWMWSbvwvxhHnNXp>

Present:

Cllr Philip Barley (Chair) (PB)

Cllr Rebecca Parrin (RP)

Cllr Julie Johnson (JJ)

Cllr Nigel Bunton (NB)

Cllr Sue Davidson (SD)

Also present:

Heather Eubank (Clerk)

Cllr Chris Evans. (CE) – Via phone

1. Apologies:

Cllr Julie Burnage (JB)

Cllr Martin Shutt (MS)

Start of meeting was postponed to 8pm by the Dinorben Arms. PB welcomed everyone to the meeting.

2. Declaration of interests: None.

3. Urgent Matters: Notice of items which, in the opinion of the Chair, should be considered at the meeting as a matter of urgency pursuant to Section 100B (4) of LGA 1972.

None.

4. To receive minutes of the meeting of 14th January 2025.

RESOLVED: That the minutes of the 14th January 2025 be approved as a true record.

Proposed: JJ Seconded: RP.

5. Matters arising from previous minutes

i. **Phone Box.**

Plans for renovation of phone box were discussed and ideas for different uses.

Actions:

Create a project of work to be circulated and discussed at the next meeting - RP

ii. **Unity Bank Mandate to be signed by all HSBC signatories and Scribe update.**

Move to Unity Bank from HSBC.

Unity Bank Current Account application form is complete and the Unity Bank mandate was printed. This will be signed by the current HSBC signatories at BCC meeting on the March 11th 2025 and will be sent to Unity Bank with a cheque for £500 to open the new Current Account. It was resolved to begin the transfer of Bank Accounts at the beginning of the 2025-2026 financial year to avoid any potential problems that would delay the 2024 – 2025 year-end accounting.

It was also resolved that all monies currently in two accounts with HSBC be moved into one, (the HSBC Current Account) at the beginning of the new financial year. This will aid the “switch over” to the new Current Account with Unity Bank. Once the money is in the Unity Bank Current Account, BCC can open further accounts with Unity Bank to hold reserves and ring-fenced funding.

Scribe Update.

HE will be given access to Scribe Accounting System training on the 3rd of March 2025. The invoice for Scribes initial fee and direct debit for monthly support will be set up in April 2025.

Actions:

Complete the transfer of bank accounts and issue Councillors login details April 2025 – HE.

Complete Scribe training – HE.

iii. **Noticeboard(s)**

Use noticeboard at Maes Y Graig. This will be inspected and BCC advised on repairs needed to this noticeboard to ensure it is watertight.

Action:

Inspect Noticeboard – JB/JJ.

iv. **Defibrillator Training Update 27th Feb 25 (am) and 19th Mar 25 (pm).**

The Dinorben Arms agreed to be host venue for the 27th February Defibrillator Training 10am to 12 noon. HE and Sue Fordham (Tremeirchion Clerk) received requests for both dates and venues and currently there are approximately 28 attendees.

6. County Councillor’s Report.

Circulated prior to meeting (Appendix 1).

7. Planning and Highways:

a. **Highways.**

- i. Temporary Traffic Lights, . Stopio Mynd/Stop Go 16/01/2025 to 30/01/2025
BODFARI - Ynys Wen A541 FROM B5429 LLANDYRNOG TO ROSE GARDEN BENDS.
Goleuadau i hwyluso gwaith yn y preifat / Lights to facilitate works in private
KTL CONTRACTING
AOO/OOH call 01244544961/07831 293571
- ii. Temporary Traffic lights Traffic Lights, . Stopio Mynd/Stop Go 31/01/2025
A541, Dd I, Bodfari, Afon-wen, Denbighshire, Wales, CH7 5AB
A541 FROM B5429 LLANDYRNOG TO ROSE GARDEN BENDS BODFARI
Adnewyddu Ffram / Renew Frame COMEX 2000 (DCC)
BODFARI AOO/OOH Call 07845 087809
BODFARI AOO/OOH Call 07776164033/07831 293571

b. **Planning.**

- i. **41/2023/0798/PF Manninagh, Bodfari**
The latest submission refers to an amended description which is for extensions and alterations (re-modelling) of the existing dwelling and a replacement garage. Additional ecology information has been submitted and whilst DCC are awaiting a formal response from the Ecology Officer, they understand all the issues have been addressed. The garage plans have been amended/reduced to address the comments of the AONB committee who overall have no objections to the extensions and alterations, but commented on the garage so the latest plan seeks to overcome that, DCC have formally re-consulted with the AONB Officer. Subject to conditions requiring additional hard and soft landscaping to include boundary treatment details, a lighting scheme and final material details based on the assessment and responses from specialist consultees DCC are minded to recommend approval.

- ii. **CAIS/APPLICATION: 41/2024/1034/PF** LLEOLIAD/LOCATION: Land At Old Forge Garage, Bodfari, Denbigh, Denbighshire, CYNNIG/PROPOSAL: Codi 5 tŷ ar wahân, newidiadau i'r mynedfeydd presennol, tirlunio a gwaith cysylltiedig / Erection of 5 no. detached dwellings, alterations to existing accesses, landscaping and associated work Email received 17th January 2025 to advise of amended/additional plans/documents.

Actions:

For both of these applications, members of the BCC were reminded that although BCC itself had no further comments, those individuals who had previously made comment on the applications and wished to make further comments directly, were encouraged to do so.

8. Finance

- a. **Financial report.** Bank Balances 31st January 2025. Main Account £11085.13. Reserve Account £4598.62. There is £5,353.74 left to spend in the earmarked Community spend monies which is included in the main account balance reported above.

Banks statements for both accounts sent to Councillors before the meeting.

- b. **Cheque Payments.** - For approval and dual signatures for cheques.

i. Clerks Salary January 2025	£266.21
ii. HMRC Tax and NIC January 2025	£231.27
iv. Cyngor Cymdeithas Bodfari (Opening new account)	£500.00

PLEASE NOTE – The cheque for £500 is not expenditure. It will be used in April 2025 to transfer initial funds from HSBC to new Bodfari Community Council bank account with Unity Bank.

Invoice received after issue of agenda.

- i. Mr John Roberts. Extra grounds work January 2025 £ 35.00
- c. **Other Payments.**
 - i. Bank Charges from the 6th Dec 2024 to the 5th Jan 202 (debited by Bank) £6.60
- d. **Income.** None.

Document showing estimated payments due before March 31st 2025 and remaining available funds circulated to Councillors for information only.

RESOLVED: That the Financial Information provided for January 2025 be approved.

Proposed: PB Seconded: JJ.

9. Village Playground and Park

- i. **Park Inspections.** JJ has inspection reports for January 2025 to submit to HE. NB and JJ noticed vandalism to one of the picnic tables in the Park. The picnic table had been pushed upwards so it was at an angle of about 45 degrees. It was nailed to long stakes which are pushed into the ground. The table is really heavy so it would have taken a lot of force to do this. NB and JJ managed to get it back into place but some of the stakes have snapped.

Action:

Reported to Chris Evans who will escalate to North Wales Police.

- ii. **The Play Inspection Report.**

NB has rounded off the bolts on the gates of the Recreation Ground and resolved the problem with the nuts on the swings.

Actions:

Higher height of the basket - swing to required height stated in report – NB.

Work through report – All

Check what observations are needed in report and monitor during monthly inspection - All.

iii. **Tree Work, 2 further quotes update RP.**

Aeiral Arborists visited and advised minimal work required

Actions:

Agree which tree work will be undertaken at next meeting – ALL.

iv. **New Fencing Recreation Ground.**

New fencing is needed to secure the dangerous exit being used onto the road from Bodfari to the A541. Metal Fencing would be the better option so it can't be damaged again.

Action:

Agree exactly where the fencing repairs are needed and gain three quotes – HE/PB

v. **Date for Recreation Ground 'table-top' review meeting.**

Action:

Create poll for best date - HE.

10. Important Correspondence. None.

11. New TENS Application Process.

No written process however SD made aware First Aider MUST be available for all events. If there is no qualified person in the Community that can provide first aid support, St Johns Ambulance must be contacted to provide support.

12. Storage of BCC Documents.

HE received an Archive guidance document from Frodsham Council so will use the relevant information to produce a BCC Archive Guidance doc.

Action:

Create BCC Archive Guidance doc and circulate - HE.

Look through BCC documents currently in storage to see if any can be destroyed using the Archive Guidance doc – SD/RP.

13. Charity Donations (suggestions/applications circulated prior to meeting).

It was resolved to give a charity donation of £200 each to:

- i. Ysgol Bodfari School Fund – this is for non-curriculum activities that are not funded by DCC. For example, upkeep of the School Community garden/ School Trips.
- ii. St Kentigern's Hospice.

Action:

Write cheques for the above to be signed at the next CC meeting on the 11th March 2025 - HE.

14. AOB.

- i. HE received a phone call from a member of the public who wanted to outline their plans for the Old Nursey's development. They can email their plans to bodfaricc@gmail.com and HE will circulate to the Councillors for information only. No Comment can be made.
- ii. SD stated Ysgol Bodfari received an excellent report after its latest Estyn Inspection. BCC to send a letter of congratulations to the School.

Next Meeting 7pm to 9pm on Tuesday the 11th of March 2025 at the Dinorben Arms (Private Dining Room), Bodfari

Appendix 1 – Councillor Chris Evan’s Report.

Pupils create new haven for local nature

A new nature habit has been created by Ysgol Bro Dyfrdwy pupils to help local wildlife around Cynwyd. Pupils joined with Denbighshire County Council’s Biodiversity Team and Countryside Rangers to help plant a new hedge row and standard trees on the school grounds.

Work has been ongoing across county schools in the last 12 months to help increase biodiversity and tree canopies across school grounds for supporting nature’s recovery and to provide an educational wellbeing outdoor area for youngsters. It has been funded from a UK Government grant.

Planting the trees at school grounds also supports the Council’s drive to reach net carbon zero by contributing to the amount of carbon sequestered (or absorbed). Pupils helped create a 50-metre-long hedge full of a variety of thorny, flowering and fruiting species to support local nature.

The hedge row includes Crab Apple which through its leaves provides food for caterpillars of many moths. Its flowers provide an early source of nectar for pollinators including bees. Blackbirds, thrushes, crows and voles also eat the fruit.

Also included in the hedge row is Rowan. The tree’s berries are a rich source of autumn food for mistle thrush, redstart, redwing, song thrush, fieldfare and waxwing. Other trees planted in the hedge by the pupils include Cherry Plum, Dog Rose, Field Maple, Hawthorn, Wild Pear, Hazel, Holly, Hornbeam, and Dogwood. Standard size trees also planted on the school.

Give a helping hand to Denbighshire birds

Can you spare an hour this weekend to help find out how Denbighshire and UK birds are doing? From this Friday (January 24) until Sunday (January 26), the RSPB’s Big Garden Birdwatch will once again take place.

The annual campaign that has been running for over 40 years encourages people of all ages to put aside an hour in their own garden or local park to count how many of each bird species lands nearby.

Across UK skies over the last 60 years, around 38 million birds have been lost from our skies, with popular species such as house sparrows and starlings struggling.

Denbighshire residents who are keen to lend a helping hand to local bird populations and do not have a back garden, can visit one of the many parks and nature reserves that are available across the county near their homes.

Denbighshire County Council Senior Biodiversity Officer Liam Blazey said: “Around the county you may see birds including the Long-tailed tit (who move around together in small flocks), goldfinches, starlings (who can form very large flocks over winter, and sometimes perform aerial displays called murmurations), redwings (a relative of the blackbird, who breed in the north of Europe, and visit us over winter).

“If you are having a go to support this great campaign in your back garden you might also see blue tit, great tit, and robins who are common visitors to household gardens.”

Cllr Barry Mellor, Lead Member for Environment and Transport and Biodiversity Champion said: “It is so vital to keep track of the state of our local bird populations to help us help the birds that have decreased in numbers. Giving time to this survey can really help protect the future of all county and UK bird populations. To submit your findings to the survey, log to <https://www.rspb.org.uk/whats-happening/big-garden-birdwatch>

Many Thanks

Cllr Chris Evans - Email: robertchris.evans@denbighshire.gov.uk Tel: 07795 650041

Independent Group