

**MINUTES OF THE MEETING OF BODFARI COMMUNITY COUNCIL**  
**Held at The Dinorben Arms (Private Dining Room), Bodfari on the 14th of January 2025**  
**and by TEAMS conferencing software:**

Join Teams 7pm to 8pm: Meeting link:

<https://teams.live.com/join/9325230318106?p=GdbIC6VZPwl2j0emm2>

Join Teams 8pm to 9pm: Meeting link:

<https://teams.live.com/join/9366827524194?p=hs2xhPyPao8DaL03IZ>

Present:

Cllr Philip Barley (Chair) (PB)

Cllr Rebecca Parrin (RP)

Cllr Julie Burnage (JB)

Cllr Julie Johnson (JJ)

Cllr Martin Shutt (MS)

Also present:

Heather Eubank (Clerk)

**1. Apologies:**

Cllr Nigel Bunton (NB)

Cllr Sue Davidson (SD)

Cllr Chris Evans. (CE)

PB wished everyone Happy New Year and welcomed them to the meeting.

**2. Declaration of interests:** None.

**3. Urgent Matters: Notice of items which, in the opinion of the Chair, should be considered at the meeting as a matter of urgency pursuant to Section 100B (4) of LGA 1972.**

None.

**4. To receive minutes of the meeting of 10<sup>th</sup> December 2024.**

**RESOLVED:** That the minutes of the 10<sup>th</sup> December 2024 be approved as a true record.

Proposed: JB Seconded: RP.

**5. Matters arising from previous minutes**

i. **New Defibrillator/Phone Box.**

PB applied for British Heart Foundation grant, the application wasn't successful.

**Actions:**

**Take defibrillator off the agenda for now and revisit.**

**Make a plan for the work needed to the phone box. This can be used for book swaps, information about local area etc. Prepare plan for next meeting – RP.**

ii. **HSBC update, Unity Bank Transfer.**

HSBC has updated BCC Bank Account details in line with the revised bank mandate details submitted by HE. Transfer to Unity Bank can take place once all issued cheques have been cleared.

**Actions:**

**Open three Unity Bank Accounts, Main account for payments, Reserve Account and Earmarked Reserve Account. HE/PB**

**Check HSBC for issued cheques to be cleared – HE.**

- iii. **Activate “Switch over” service offered by Unity Bank – HE.**  
**Scribe.**  
 Introduce Scribe at the beginning of the new financial year.  
**Action:**  
**Update India at Scribe – HE.**
- iv. **Noticeboard(s)**  
 Use noticeboard at Maes Y Graig and discuss any further noticeboard requirements when Church is reordered. Anthony Burnage will inspect the noticeboard and advise what repairs are needed to this noticeboard to ensure it is watertight.  
**Action:**  
**Feedback repairs needed – JB.**
- v. **Ear Marked Reserves.**  
 HE advised BCC can have multiple bank accounts. BCC decided to use a separate account with Unity Bank for ear marked monies from lottery funding, grant income or from money raised by holding event. The Clerk, as RFO, will manage payments from all BCC accounts.
- vi. **Audit Wales.**  
 HE was unsuccessful in contacting Audit Wales to clarify their 2023-24 recommendations.  
**Action:**  
**HE will ensure BCC follow the following procedures from their Model Standing Orders:**  
**Papers circulated to members**  
**BCC agenda will be posted on noticeboard and website on the Wednesday before BCC meet on the following Tuesday, three clear days before the meeting.**  
**BCC meeting minutes will be posted on noticeboard and website within 7 working days of the meeting. BCC will be mindful of Bank Holidays which might affect when these documents need to be displayed.**  
**Invalid VAT numbers on invoices paid**  
**HE asked Harold Smith (payroll) for invoices showing correct vat number.**
- vii. **Councillor Vacancy**  
 HE contacted Ruthin Returning officer and completed a Casual Vacancy Notice. This document must be displayed for 14 days from the date of the Notice (31/03/2025). The 14 days must not include weekends, public holidays.  
**Action:**  
**Make a note in the diary for the notice to be displayed from the 31<sup>st</sup> March 25 and the date it is to be removed – HE.**
- viii. **Defibrillator Training 27<sup>th</sup> Feb 25 (am) and 19<sup>th</sup> Mar 25 (pm).**  
**Salisbury Arms in Tremeirchion is being used as one venue Dinorben may be a possible venue?**  
**Action:**  
**Send names of attendees and their date preference to Tremeirchion Clerk – HE.**  
**Ask what amount of space is needed for training and if the Dinorben is a suitable venue. If yes, ask John if they could host one of the training dates – HE.**  
**Put advert on Facebook again – HE.**
- ix. **New Operational and Financial Risk Assessment.**  
 Document to be completed by the second week in April 2025.

## 6. County Councillor’s Report.

Circulated prior to meeting (Appendix 1).

## 7. Planning and Highways:

### a. Highways.

- i. Ffordd ar Gau/Road Closure 19/01/2025 to 19/01/2025

TREM Y FOEL, BODFARI, DENBIGH, DENBIGHSHIRE  
BODFARI VILLAGE TO PONTRUFYDD COTTAGE JUNCTION WITH A541  
Gwaith Dwr / Water Works MORRISON WATER SERVICES (  
AOO/OOH Call 01443 452397/0330 043 3030

- ii. Temporary Traffic Lights, . Stopio Mynd/Stop Go 16/01/2025 to 30/01/2025  
BODFARI - Ynys Wen A541 FROM B5429 LLANDYRNOG TO ROSE GARDEN BENDS.  
Goleuadau i hwyluso gwaith yn y preifat / Lights to facilitate works in private  
KTL CONTRACTING  
AOO/OOH call 01244544961/07831 293571
- iii. Temporary Traffic Lights, . Stopio Mynd/Stop Go A541 13/01/2025 to 15/01/2025  
A541 FROM B5429 LLANDYRNOG TO ROSE GARDEN BENDS BODFARI  
Cynnal y Lon Gerbydau/ Carrigeway Maintenance DCC HIGHWAYS (PETER PARRY  
BODFARI AOO/OOH Call 07776164033/07831 293571

**b. Planning.**

- i. **41/2024/1571/PF Cais / Application**  
Lleoliad / Location: Land Beside Tyn Y Caeau Mawr, Bodfari, Denbigh,  
Denbighshire, Cynnig / Proposal: Codi pwll slwri dan orchudd a gwaith  
cysylltiedig / Erection of covered silage pit and associated works.
- ii. **41/2024/1572/PF Cais / Application**  
Lleoliad / Location: Land Beside Tyn Y Caeau Mawr, Bodfari, Denbigh,  
Denbighshire, Cynnig / Proposal: Adeiladu pwll slyri a gwaith cysylltiedig /  
Construction of a slurry pit and associated works

It as greed that no action is needed.

**8. Finance**

- a. **Financial report.** Bank Balances 31st December 2024. Main Account £12200.46. Reserve  
Account £4598.62. There is £5,353.74 left to spend in the earmarked Community spend  
monies which is included in the main account balance reported above.

**Banks statements for both accounts sent to Councillors before the meeting.**

- b. **Cheque Payments.** - For approval and dual signatures for cheques.
  - i. Clerks Salary December 2024 £266.21
  - ii. HMRC Tax and NIC November 2024 £231.27
  - iii. Ysgol Bodfari Room Hire 2024 £157.20
  - iv. Harold Smith Payroll period Sept to Dec 24 £42.00

**Invoice received after issue of agenda.**

- i. Audit Wales fees for 2023-2024 Full and Basic Audit. £406.00

**c. Other Payments.**

- i. Bank Charges from the 6th Nov to the 5<sup>th</sup> Dec 2024 (debited by Bank) £6.60

**d. Income.**

- i. Precept (final payment) received 30th December 2024 £5327.00

- e. **Verify quarter 3 bank statements to BCC Accounts** – completed and signed by JJ.

Document showing estimated payments due before March 31<sup>st</sup> 2025 and remaining available funds  
circulated to Councillors for information only.

**RESOLVED: That the Financial Information provided for December 2024 be approved.**

**Proposed:** PB **Seconded:** RP.

### **9. Village Playground and Park**

- i. **Park Inspections.** HE Received November reports from RP.
- ii. **The Play Inspection Report.**  
There are some trees need cutting back and other low risk items.  
**Actions:**  
**Make a list of actions needed – HE.**  
**Meeting to decide trees which require attention Friday 17<sup>th</sup> January 25 at 10am – RP/JJ/PB**
- iii. **Tree Work, 2 further quotes update RP.**  
RP received one further estimate for work required in Hannah Jane Smith Recreation Ground from Cambrian but is still waiting for a further estimate from Aerial Arborists.  
**Actions:**  
**Contact Aerial Arborists to ask for estimate – RP.**  
**Meeting organised (see point ii).**
- iv. **New Fencing Recreation Ground.**  
New fencing is needed to secure the dangerous exit being used onto the road from Bodfari to the A541  
**Action:**  
**Agree exactly where the fencing repairs are needed and gain three quotes – HE/PB**
- v. **Date for Recreation Ground ‘table-top’ review meeting.**  
Ongoing – date to be decided.

### **10. Important Correspondence.**

None.

### **11. AOB.**

Poster received with a request to display from political party. BCC decided not to display. Storage and length of time documents are to be kept – add to next agenda.  
First Aid – create process for requesting a Temporary Licence after H&S tick list has been completed and first aider named – add to next agenda.

**Next Meeting 7pm to 9pm on Tuesday the 11<sup>th</sup> of February 2025 at the Dinorben Arms (Private Dining Room), Bodfari.**

## **Councillor Chris Evan Report January 2025**

### **Treemendous' effort for supporting school nature**

Ysgol Pen Barras pupils have put in a 'treemendous' effort to help nature on their school grounds.

Denbighshire County Council's Biodiversity Team recently linked up with Ysgol Pen Barras pupils to help them plant more trees around the school site to help their local nature.

Work has taken place across county schools in the last 12 months to help increase biodiversity and tree canopies across sites for supporting nature's recovery and to provide an educational wellbeing outdoor area for youngsters. It has been funded from a UK Government grant.

It is also supporting the Council's drive to reach net carbon zero by contributing to the amount of carbon sequestered (or absorbed).

Thanks to the help of the pupils, a 20-metre hedge around the garden area and a 70-metre hedge next to the car park were both created containing a mix of thorny species which produces a lot of blossom and berries for wildlife.

Fruit trees were also planted on the site and a joint 140 metres hedge with neighbouring Rhos Street school was also created. In total nearly 1,700 trees were planted at Ysgol Pen Barras.

The new habitat areas will also help improve air quality, support urban heat cooling, and encourage improved physical and mental wellbeing for pupils and staff, and areas of mixed interest for education and play.

Cllr Barry Mellor, Lead Member for Environment and Transport and Biodiversity Champion, said: "We are really thankful to Ysgol Pen Barras for their fantastic support in helping our Biodiversity Team create this brilliant area for local nature and also for the wellbeing and learning of all the youngsters involved."

### **LLanach bridge**

My self and James Elson over the holidays have had a meeting with both MPs that cover our wards. Becky Gittins and Gill German are both very keen on being onboard with the task in hand and have gone to get information that we spoke on i.e. funding /timescale /keeping pressure on DCC for this link and are both wanting to be invited to next open meeting.

### **Flooding**

I have been out this morning unblocking drains and culverts the ones that I couldn't do I have reported.

With the drain by Clwyd Agi I have been there this morning and put all the closed roads signs and cones back up also had an update off Mark Evans DCC highways. Work should start end of month weather permitting.

I have reported blocked drains in Bodfari areas /Waen/Tremierchion if anyone has anymore, please let me know. Please see pictures



### **Christmas float in village**

A great evening helping with the father Christmas float really good thanks to Kevin Roberts

**Many Thanks**

**Councillor Chris Evans**