

MINUTES OF THE MEETING OF BODFARI COMMUNITY COUNCIL
Held at Ysgol Bodfari on the 9th of April 2024 and by TEAMS conferencing software:

Join Teams by: <https://teams.live.com/meet/9446442288138?p=5JTgwdOY7lOIVP2C>

Present:

Cllr Philip Barley (Vice Chair) (PB)

Cllr Julie Johnson (JJ)

Cllr Martin Shutt (MS)

Cllr Rebecca Parrin (RP)

Also present:

Heather Eubank (Clerk)

1. Apologies:

Cllr Chris Evans. (CE)

Cllr Julie Burnage (Chair) (JB)

Cllr Sue Davidson (SD)

PB chaired the meeting and welcomed everyone.

2. Declaration of interests: PB Section 8b - Payments.

3. Urgent Matters: Notice of items which, in the opinion of the Chair, should be considered at the meeting as a matter of urgency pursuant to Section 100B (4) of LGA 1972. None.

4. To receive minutes of the meeting of 12th March 2024.

RESOLVED: That the minutes of the 12th March 24 be approved as a true record.

Proposed: **MS** Seconded: **JJ**.

5. Matters arising from previous minutes

- i. **Co-opt new councillor.**
A prospective candidate attended to experience a BCC meeting. Awaiting confirmation that the candidate will apply.
- ii. **Ceramic map.**
Ongoing, keep on agenda until complete.
- iii. **Graphics for Noticeboard in park.**
Graphics in process of being completed.
- iv. **Tender for Park.**
Emailed to three companies, one tender received so far. Questions were raised about the tender by one of the companies.
- v. **Newsletters/survey.**
Completed and posted to residents. Displayed on BCC website and Facebook page.
- vi. **Orchard Package – Keep Wales Tidy.**
Emailed Wendy Jones. No financial grants for plants but there are Nature Capital grant packages which includes planters and other items.
- vii. **Village Planter.**
Repaired by councillor's spouses. Needs Replanting.
- viii. **Road Outside April Cottage.**
Information collated by SD and HE and emailed to Chris Evans to report to DCC.

- ix. **Availability Spreadsheet.**
Completed and emailed to Councillor's. Meeting on the 9th of July 2024 moved to the 2nd of July 2024 to ensure there is a quorum for a July meeting to be held.
- x. **Disposal of Marquees.**
Collection of damaged Marquees by Rotary International to be completed in next 3 weeks.

Actions:-

- i. **Ongoing.**
- ii. **Ongoing.**
- iii. **Ongoing.**
- iv. **Send tender out to more contractors. Email questions asked about tender to Councillors and add to next agenda to be discussed – HE.**
- v. **Facebook post to encourage residents to complete the survey and ask for feedback for the Annual Newsletter - HE.**
- vi. **Apply for Natural Capital Grant through Keep Wales Tidy (need info on what's needed first) – HE.**
- vii. **Create list of plants needed for the Village planters plus any further items needed for park such as bird, insect and bat boxes. MS suggested children from Ysgol could paint them and help to install in the park? -RP plants/SD plants/number of insect, bat and bird houses - JJ.**
- viii. **Complete – wait for reply from CE/DCC.**
- ix. **Email school to change date for BCC July's meeting from the 9th to the 2nd July 2024 - HE.**
- x. **Feedback when Marquees have been collected – PB.**

6. County Councillor's Report. Circulated prior to meeting.

7. Planning and Highways:

a. Highways.

- i. 19/03/2024 - 05/04/2024. Ffordd ar Gau/Road Closure OUTSIDE CARTREFLE ABERWHEELER VILLAGE TO BERLLAN
Gwaith Trydanol / Electrical Works O'CONNOR UTILITIES (KAI)
BODFARI
AOO/OOH Call 01244207659/ 08003308615.
- ii. 19/03/2024 - 05/04/2024. SIDE OF 1 BRO LLEWENI B5429 DRE GOCH JUNCTION TO A541 JUNCTION GEINAS BODFARI
Gwaith Trydanol / Electrical Works O'CONNOR UTILITIES (KAI)
Goleuadau Traffig Dros Dro/ Temp Traffic Lights
AOO/OOH call - 01244207659 / 08003308615.
- iii. 10/04/2024 – 10/04/2024. Traffic Lights. B5429 DRE GOCH JUNCTION TO A541 JUNCTION GEINAS APPROXIMATELY 120 METRES FROM MOELWYN VALE VIEW. Gwaith ar Wasanaeth
Uwchben/ Overhead Service Works.
AMBERON TORQUAY (DCC)
BODFARI AOO/OOH - Call 0845 371 5050/ 0845 371 5050

b. Planning.

- i. **41/2023/0830**
CYNNIG / PROPOSAL: Gwaith lleihau a theneuo'r goron i un goeden gedrwydd o fewn ardal gadwraeth Bodfari / Crown reduction and thinning works to one cedar tree within Bodfari conservation area

LLEOLIAD / LOCATION: Church of St Stephen , Bodfari, Denbigh.

Action:-

HE to inform DCC that BCC has no objection to this planning application.

8. Finance

a. Financial report:

Bank balances at 31st March 2024. Reserve Account - £4531.19. Main Account - £8369.25.

(£6,213.81 of the Main Account money is ring fenced for lottery funded spend).

JJ and PB checked current bank statements to verify the amounts stated in this report.

RESOLVED: That the Financial Report be approved.

Proposed: PB Seconded: JJ.

b. Payments. - For approval and dual signatures for cheques.

i. Clerk salary March 2024	£442.36
ii. Expenses (HE) March 2024	£19.15
iii. ICO License fee	£40.00
iv. SLCC Membership Fee	£183.00
v. Bodfari Environmental Ash tree removal	£1461.60
vi. Mr P. Barley Expense - payment to DCC for TENS license	£21.00
vii. Mrs J. Burnage Expense – Annual newsletter printing fee	£20.00

RESOLVED: That these Payments be approved.

Proposed: MS Seconded: RP.

c. **Income** – None.

d. **Audit** - Bank Statements for HSBC Main Account checked against cheque stubs and BCC Accounting document up to and including cheque number 100735. All cheques paid out in 2023 – 2024 accounting period have been audited by JJ.

9. Village Playground and Park

i. **Park Inspections.** PB on rota for March 2024.

ii. **Grounds Maintenance.** Invoice received from Bodfari Environmental, they have agreed to carry on Grounds Maintenance until the Tender process is complete.

The punch bag tied to the football post frame has damaged the paintwork because of its metal hanging chain.

Chain Link Fence near the coppice needs repair and sign re: No Exit here has been ripped down again and bent.





Actions:-

- i. **Email Inspection Reports to HE – PB.**
- ii. **Enquire who the punchbag belongs to and ask for it to be taken down. Also ask if this is something the owner would like to see installed in the park in the future?– RP.**
Get quotes to repair fence – HE.
See if Notice can be repaired and maybe erect in a different place – RP.

10. Correspondence. – None.

11. New Scanner.

Scanner used by HE is part of her personal printer, is old and needs replacing. PB asked if BCC should buy a printer scanner as BCC should provide the Clerk's office equipment. After discussion it was felt that a scanner was needed now, BCC could look at printers at a later date.

HE provided 3 options; it was decided to buy a Canon LiDE400 Colour flatbed scanner from Amazon at a cost of £74.97.

RESOLVED: That the new scanner would be purchased by HE on behalf of BCC

Proposed: MS Seconded: JJ.

Actions:

- i. **Order from Amazon – HE.**

12. Whistleblowers Policy.

HE proposed that BCC adopt NALC's Whistleblowers policy. It has been edited to include Bodfari Community Councils details and was circulated prior to the meeting.

RESOLVED: That the Whistleblowers Policy be adopted.

Proposed: MS Seconded: PB.

13. New Defibrillator.

Tomos Hughes from Save a life – NHS contacted Chris Evans about a new defibrillator for the village of Bodfari. RP and a few other residents of Bodfari created plans a few years ago to refurbish and convert the old telephone box at Maes-Y-Graig. Some of the ideas for use were book swaps, food donations, leaflets on places to visit, display an OS map of the area and information on local walks. RP has a file on the plans that were created.

A new defibrillator could be installed here, shelving would have to be designed to ensure easy access to the Defib machine.

Actions:

- i. **Contact Tomos and meet to see if the phone box is a suitable site for the Defib and talk about the other plans for the phone box. Ask who pays the costs of Installation and long-term maintenance – HE/RP.**
- ii. **Email School to ask what is involved in being responsible for a Defib Machine to ensure it is kept in a ready for use condition - HE.**
- iii. **Check Aberwheelers phone box to look at available space – JJ.**

14. A.O.B.

- i. Email Signature, should anything be added to the Clerk's email signature about our Data Protection Policy? Check Data Protection policy is up to date and displayed on our website.
- ii. Add BCC's Noticeboards to next agenda as they are not waterproof and need replacing.

Next Meeting 7pm to 9pm 14th May 2024 at St Stephens Church, Bodfari

Councillor Evans Report April 2024.

Council prepares for adverse weather conditions

Denbighshire County Council is carrying out preparations to minimize risk to communities in advance of an adverse weather warning tomorrow. The Met Office has issued a yellow warning for wind from between 01:00 and 15:00hrs tomorrow, which is coinciding with the high tide in the morning at around 11:19.

A later high tide at 23:44hrs is not currently a concern, as the winds are set to decrease over the course of the afternoon and evening.

The Council will be closing Prestatyn's Nova West, Beach Road East and Barkby Beach tomorrow, along with Rhyl Central, car parks, as a precautionary temporary measure until the weather risk subsides.

Denbighshire County Council's teams are also working hard to keep people and properties safe by checking flood defences are in good working order, clearing gulleys and ditches to help reduce flood risk to communities. All flood gates will be closed, including the new gates at East Rhyl and the Golf Club as soon as possible.

An expected heavy rainfall during the morning may also contribute to surface water flooding and drivers are urged to be aware of this potential hazard. Residents are reminded to be prepared by assessing the situation in their local area and act early if they think there is a risk of flooding to stay safe.

People are urged also to stay away from swollen rivers, and not to drive or walk through flood water.

Flood alerts and flood warnings are updated on the Natural Resources Wales website every 15 minutes and are available to view at www.naturalresources.wales/flooding

Residents can find advice about how to prepare for floods here:
<https://www.denbighshire.gov.uk/en/emergencies/floods.aspx>

