

Draft - MINUTES OF THE MEETING OF BODFARI COMMUNITY COUNCIL

Held in Ysgol Bodfari at 7.00 pm Tuesday 10th October 2023

and by TEAMS conferencing software:

<https://teams.live.com/join/9484919780751?p=aH5RiSe6L7mYNMF7>

Present:

Cllr Julie Burnage (Chair) (JB)

Cllr Philip Barley (Vice Chair) (PB)

Cllr Sue Davidson (SD)

Cllr Julie Johnson (JJ)

Also present:

Heather Eubank (Clerk)

Cllr Chris Evans (Via Teams)

1. Apologies:

Cllr Alan Waterfield (AW)

Cllr Rebecca Parrin (RP)

Cllr Martin Shutt (MS)

JB welcomed everyone to the meeting.

2. Declaration of interests:

None.

3. Urgent Matters: Notice of items which, in the opinion of the Chair, should be considered at the meeting as a matter of urgency pursuant to Section 100B (4) of LGA 1972.

None.

4. To receive minutes of the meeting of 12th September 2023.

RESOLVED: That these minutes be approved as a true record.

Proposed: **SD** Seconded: **PB**

5. Matters arising from previous minutes

- i. Marquee. Next step photographs of both Marquees and poles. Gain quotes for repair or replacement then send all information to insurers. Create our own risk assessment for use of Marquee.
- ii. Goalposts. Russ Welding stated should have poles by Friday 13th October.
- iii. Speedwatch – Despite several attempts to gain volunteers to run this scheme no one has come forward so all councillors present agreed that Bodfari will not take part in the Speedwatch scheme.
- iv. Storage Container. No Action taken this month.
- v. C360 – Lights at Maes Y Graig. MS spoke to DCC who state they do not own the path it is in BCC's ownership so we could install our own lights. This is quite complex as this could cause light pollution and would not be in line with the AONB Dark Skies policy.
- vi. Footpath to park. AW not present at meeting, this is ongoing.
- vii. Defibrillator this had already been registered with The Circuit by Ysgol Bodfari.
- viii. Ceramic map. RP gave JB the 2 tiles day after last meeting. AB is making a weather hardy frame but will need help installing the map as it is very heavy. Location of installing map was

discussed.

- ix. Sustainable Funding Grant ideas – See Item agenda 11.
- x. Charity change of name – completed
- xi. Hedge obstructing pathway – completed.
- xii. Noticeboard in park. Contains some good information but does need updating.
- xiii. Flooding at AP Motors. – RP emailed to state DCC attended to clear the drain but it is still blocked and DCC left the area very muddy and slippery.

Actions:

- i. **Email BCC councillors and Dee to arrange to meet on 17th October to examine and photograph the damage caused to the Marquees. Gain quotes for repair/replacement. Send all information to insurers. Create risk assessment for erection and use of Marquee. HE**
- ii. **Goalposts – awaiting completion. Chase up Russ welding Mon 16th Oct 23. HE**
- iii. **Speed watch. Email Tremeirchion Clerk to state we are not moving forward with this scheme. Remove from next agenda. HE**
- iv. **Email David Meredith Jones about citing container on church land. Price up containers and liaise with JJ re: scout's interest in sharing a container. HE**
- v. **C360 Lights at Maes Y Graig – CE asked BCC to put action on this project on hold for now.**
- vi. **Footpath to park. Arrange a meeting with Fran from DCC. AW**
- vii. **Defibrillator. Completed remove from next agenda. HE**
- viii. **Consider erecting ceramic map in the park on a table style plinth so children can see it? Look at location on park tidy day. AB/All**
- ix. **See agenda item 11.**
- x. **Charity name change. Completed remove from next agenda. HE**
- xi. **Hedge obstructing path. Completed remove from next agenda. HE**
- xii. **Noticeboard in park. Ask John at Dinorben if Brunning Price would consider assisting with cost of updating map with the Dinorben Arms added and the Downing removed? Find out cost of updating sign. Maybe add QR code to Map. HE**
- xiii. **Flooding at AP Motors. Send RP email to CE, chase up with DCC. CE**

6. County Councillor's Report. Circulated. Cllr Evans asked what BCC felt about DCC's proposal to reduce opening times of library by 50%. It was concluded that a 50% loss of this essential free resource was not felt to be acceptable.

Actions:

- i. **Ask residents opinions on this subject on Facebook. Write to DCC stating BCC's concerns (send to councillors first to see if they want to add anything). HE**

7. Planning and Highways:

- a) Highways.
 - i. **APPROX 64M FROM BRYNTIRION COTTAGE TO SIDE OF CORNELYN, DRE GOCH JUNCT TO TY GWYN. Road Closure – Renew pole. 10/11/23-11/11/23. 01248 602 400 /07535 685037**
- b) Planning- No Applications.

8. Finance

- a. **Financial report: Bank balances at 30th September 2023. Reserve Account: £4487.74. Main Account: £9526.62.**

- | | | |
|--------------|---|----------|
| b. Payments: | | |
| i. | P. Barley. Reimbursement for TENS payment | £21.00 |
| ii. | Clerk (HE) Salary September 23 + tax refund | £809.76 |
| iii. | HMRC Tax and NI September 23 (overpayment of tax) | -£367.40 |
| iv. | Harold Smith Payroll quarterly fee | £42.00 |

RESOLVED: That these be approved. Proposed: JB Seconded: SD

- c. Income
- d. None for September. (£100 Refund received from Ysgol Bodfari on the 1st October. It was decided to refund this to Ysgol Bodfari.
- e. Lottery Fund ring fenced monies. Document emailed to councillors.
- f. Spending versus budget for first 2 quarters of the year ending 30th September 2023. Document emailed to councillors.
- g. Fixed Asset Register. Ongoing
- h. Financial Regulations. Clerk proposed that Bodfari Community Council (BCC) adopt the NALC financial regulations. The reason for this is to be sure BCC are always in line with current legislation for Community Councils in all financial matters. **RESOLVED. That this be approved. Proposed: HE Seconded JB.**

Actions:

- i. **Check if planters for village need any further foliage. SD/RP**
- ii. **Download and adopt NALC Financial regulations. HE**
- iii. **Issue cheque for £100 to Ysgol Bodfari from lottery fund. HE**

9. Village Playground and Park

- i. Park inspection. Clerk received park inspections from JJ.
- ii. Tender. Tender was discussed and changed to finalise. It was agreed to remove all 6 ash trees, Steve Cutmore does not need to check the 2 that AW was unsure about as that is an oncost.
- iii. Grounds Maintenance HE created a document from the problems raised on the most recent park inspections to highlight areas of the park that need tidying up. A quote for £ 643.73 was received from Denbigh Timber to replace the gate and post at the entrance to the park. Two more quotes required. It was discussed whether spending money on a new surface for the boules court was necessary as it isn't used much and isn't accessible for all? Discuss Boules court at next meeting (add to agenda).
- iv. Signage. Park Notices JB checked existing map in the park to see what needed updating. Andrew Steel had not replied to request for information on signage from HE. PB stated a new no entry/exit notice is needed next to the football pitch on his last park inspection.

Action:

- i. **No Action.**
- ii. **Send out tender for quotes for Grounds Maintenance and for removal of 6 ash trees. HE.**
- iii. **Do a Facebook post and ask Dee Joes to circulate an email to ask for volunteers for a park clear up day. Check how many volunteers we get before organising refreshments. Two more quotes for new gate and post. HE**
- iv. **Signage for park. Take advice from Andrew Steel and gain quotes for new main signage. HE. See Matters arising for action on old signage.**

10. Correspondence

- i. Commuted Sums Grant (from CE). Added to Agenda
- ii. Sustainable Grant Funding. Added to Agenda

- iii. Catriona Shaw re. Speedwatch. Discussed in Matters Arising.
- iv. Appeal from Ambulance
- v. Proposed new table of fares for taxis. Not discussed for information only.

HE stated correspondence does not have to form part of the agenda unless it is a complaint or serious matter where BCC is involved and the Clerk will bring the matter to the Councillors attention. It was agreed to adopt this policy going forwards.

Proposed: HE Seconded JB.

Actions:

Send a £100 contribution to the Air Ambulance - HE

11. Grants and funding

This wasn't fully discussed but BCC would like to gain funding for improvements to the park. HE spoke to some users of the park who said Bodfari park is very beautiful. They live two minutes from the park but often go to Rhualt as there are more facilities for 3–5-year-olds there. This is something we could consider applying for funding for as well as the new access footpath but this would only access the bottom of the park. A pathway though the top end of the park would help disabled and pushchair access.

We need to have application in place by January 24.

Action:

Look at Rhualt park for ideas and obtain quotes for a 3–5-year-old area. – HE.

Ideas for funding application. ALL

Idea for walks and creating a Community Miles leaflet for Bodfari. ALL

12. AOB.

- i. Create BCC WhatsApp group for easier communication.
- ii. Pumpkin competition. Tony Johnson has asked if we would help to publicise this event. It is being held at the Dinorben Arms on the 29th October at 4pm with prizes for all.

Actions.

- i. **Email all Councillors to ask for permission to set up. (HE).**
- ii. **Darcy Burnage to create flier. This is to be given to school for children to take home. Email flier to HE who will add to Facebook and HE to ask Dee Jones to circulate via email.**
- iii.

Next meeting 7pm to 9pm 14th November 2023 St Stephens Church Bodfari.