

MINUTES OF THE MEETING OF BODFARI COMMUNITY COUNCIL

Held in the Dinorben Arms Bodfari and by ZOOM conferencing software at 7.00 pm Tuesday 18th April 2023

Present:

Cllr Martin Shutt (Chair)(MS)

Cllr Philip Barley (PB)

Cllr Sue Davidson (SD)

Cllr Alan Waterfield (AW)

Also present:

Mel ab Owain (Clerk - outgoing)

Heather Eubank (Clerk – incoming)

Cllr Chris Evans (DCC Councillor)

1. Apologies:

Cllr Julie Burnage (Vice Chair) (JB)

Cllr Rebecca Parrin (RP)

2. Declaration of interests:

AW Declared an interest in item 9.

3. Urgent Matters: Notice of items which, in the opinion of the Chair, should be considered at the meeting as a matter of urgency pursuant to Section 100B (4) of LGA 1972. **None**

4. To receive minutes of the meeting of 15th March 2023 and 11th April 2023.

RESOLVED: That, with corrections to the following minutes from the 15th March 2023, they are a true record.

Item 4 - ii Speakers – Dee Jones should be changed to read Diane Jones until such time the true surname of Diane was ascertained.

Item 9 – AW reminder to read “25 metres of footpath for £19k”.

Proposed: **SD** Seconded: **PB**

5. Matters arising from previous minutes

- i. Tŷ Cerrig. Still Ongoing with DCC.
- ii. Goalposts.

Action: Clerk to obtain quotes for goalposts from Russ Welding for goal posts and continue to speak to DCC about Ty Cerrig.

6. County Councillor’s Report. This had been previously circulated.

7. Planning and Highways:

- i. Highways:
- ii. Planning: 41/2023/0170 Caravan at Bryn Goleu.

No Action Required

8. Finance

The 31st of March was used as end of 2022-2023 financial year.

Financial report: Balances Reserve Account: £4454.45 Current Account. £6501.13

Payments

- i. Clerk's salary for March 2023 100.00
- ii. Tax and Ni for March 2023 £25.00
- iii. Refund to Clerk for information commission license £40.00
- iv. Ysgol Bodfari - Room hire 13th Dec 22 £30.00
- v. Ysgol Bodfari – Room hire 28th March 23 £30.00

RESOLVED: That these be approved.

Proposed: **SD** Seconded: **MS**

9. Village Playground and Park

- i. Park inspection
- ii. New swing base/swings.
- iii. Grounds Maintenance

AW described his site visit and the work needed to keep the park a safe and useable community area. Council members and AW agreed this feedback would be better submitted as a written report from Bodfari Environmental because of AW's interest in this part of the agenda. The following actions were agreed.

Action:

- i. Monthly and annual park inspection logs to be submitted to and filed by Clerk as a record of park upkeep.
- ii. AW to produce a report on his inspection.
- iii. Clerk to obtain 3 quotes for Grounds Maintenance. AW to submit one of these quotes on behalf of Bodfari Environmental. MO to email HE details and contact details of other contractors.

10. Correspondence – none

11. Appointment of new Clerk and Responsible Financial Office.

Heather Eubank to be appointed to this role.

Proposed: **MS** Seconded: **SD**

12. Training of the new Clerk.

Action:

HE to contact The Society of Local Council Clerks to discuss joining and also about completing the ILCA course which is approximately £300 and 10 hours of training. After this any further modules not covered can be supplied by One Voice Wales which may be chargeable at £30 per module.

Proposed: **SD** Seconded: **AW**

13. Equipment for the clerk.

A proposed maximum budget of £800 was set for a new laptop.

Action: The clerk to purchase the best value for money within the value preset agreed above (£800). Ensure “Teams” is included in part of the software package to avoid cost of purchasing a license for Zoom which is the current platform used to provide public access to BCC’s meeting.

Proposed: **MS** Seconded: **AW**

14. Zoom License

This may not be needed if Teams is built into the new laptop.

15. Vacancy on council.

The Closing date on the previous advert has expired.

Action: Update co option notice and open the application window to now close on the 2nd May – a week before the next BCC meeting on the 9th. Clerk to post the updated notice on BCC Notice Board and MS to upload to Facebook page and website.

16. Speedwatch

BCC approve this. Need a team of Volunteers (3 people). Investigate the possibility of joint training with Tremeirchion.

Action: Clerk to Email John Morris and Tremeirchion clerk to set up joint meeting.

17. Access into park from main road – next steps with DCC.

Action:

- i. Councillor Evans to arrange site meeting with DCC. Show there is space, but not from the football pitch.
- ii. Clerk to check council website for freedom of information on commuted sums for the Quarry Bank development (phase 2) as it included footpath from affordable housing into the park. Where is the money that was budgeted for this?

18. Accessibility and condition of existing footpaths around the village.

Action:

- i. Find out who is responsible for footpaths at DCC and post on Facebook to encourage residents to photograph, report and gain a reference number from the council for their complaint.
- ii. Sign for Park asking users to report any damage/repair that needs attention to BCC. Clerk.

19. EV Charging.

Should BCC be lobbying for points in the village but with no financial input from council? Thoughts for possible sites were school, church or Dinorben. AW suggested DCC land at Maes Y Graig. Cabinet minister Councillor Barry Mellor was mentioned as a possible contact to establish if there are any plans for more points in Denbighshire?

Action:

Mention to church, Dinorben and School for their thoughts SD and MS

Enquiry to Barry Mellor – Clerk

20. Purchase of storage container and storage of council documents.

Options explored are Lock stock self storage Denbigh) – their charge is £52 a month inc. vat. Size possibly 10x8x8 (size of car parking space), there are bigger options. Buy shipping container but would have to gain planning permission. Put shelving in at top to store paperwork.

Investigate option to store at church.

Action:

- i. Clerk to write to David Meredith to ask if container could be kept in church grounds.
- ii. Clerk to gain further quotes.