

MINUTES OF THE MEETING OF BODFARI COMMUNITY COUNCIL

Held by ZOOM conferencing software at 7.00 pm Tuesday 9th August 2022

Present:

Cllr Martin Shutt (Chair)(MS)

Philip Barley (PB)

Cllr Sue Davidson (SD)

Cllr Rebecca Parrin (RP)

Cllr Alan Waterfield (AW)

Also present:

Mel ab Owain (Clerk)

Chris Evans (DCC Councillor)

1. Apologies:

Cllr Julie Burnage (Vice Chair) (JB)

2. Declarations of interest:

None.

3. Urgent Matters.

None.

4. Minutes of the meeting of 17th July 2022.

RESOLVED: That these minutes be approved as a true record.

Proposed: **MS** Seconded: **SD**

5. Matters Arising from the minutes.

i. Park Shelter. MS had still to chase up Gwenno Jones (DCC).

ii. Ceramic Map. This had still not been set up. **ACTION: MaO** would chase up Ant Burnage

6. County Councillor's Report.

None this month.

7. Planning and Highways.

i. Highways - none.

ii. Planning. a) **41/2022/0536** Tree House Cottage, Graig Road from Nant Gwilym Uchaf to Bryn Tirion Junction, Bodfari LL16 4EL Change of use of land to form extended domestic curtilage

including the extension to parking, landscaping and associated works (Retrospective Application).
No objection.

8. Finance

a. Financial report Community Account: £8653.18 BMM Account £4,437.75

b Council Accounts 2021-22

The Clerk presented a set of accounts for the financial year 2021-22 (see attached).

RESOLVED: That these accounts be approved:

The Clerk confirmed that VAT had been reclaimed for 2021-22.

Proposed: **MS**

Seconded: **RP**

b. Payments

i. Clerk's salary for July 2022	£92.30
ii. Tax and Ni for July 2022	£23.00
iii. Chris Burnage. Small park gate (replacement cheque)	£250.00
iv. Harold Smith. PAYE	£30.00
v. Cradur.com Web hosting	£38.00
vi. Oriel Bodfari Gallery (Jubilee Mugs)	£210.00

Proposed: **RP**

Seconded: **MS**

c. Audit.

The Clerk reported that now that the last set of outstanding bank statements had been received, the accounts can be completed and sent to the internal auditor.

d. Bank signatories. **RP and EMaO** had visited the HSBC Bank in Denbigh who confirmed that a new mandate would be required.

RESOLVED: That all sitting Councillors and the Clerk would be added to the list of signatories to both accounts. The Clerk would be the main point of contact.

ACTION: The Clerk would circulate the mandate application for signing.

9. Complaints Policy. The Clerk had circulated a draft complaints policy.

RESOLVED: That this policy be adopted.

Proposed: **MS** Seconded: **SD**

10. Village Playground and Park

i. Park inspection. PB was carrying out the inspection this month and reported:

- a) Single swing. Retaining nylock nuts loose (do not fit). **ACTION: AW** would fix.
- b) Branches from the lime tree were overgrowing. **ACTION: AW** would cut back.
- c) Upper bar of both gates adjacent to Old School House need repair. **ACTION: EMaO** would chase up contractor.

ii. Purchase of new swings and base.

Four quotes for new metal swings had been obtained:

i. Play and leisure	£2932.16
ii. Wickstead	£5491.30
iii. Caloo	£5442.00
iv. Viking	£5443.80

All figures ex VAT

RESOLVED: To purchase the set of swings from Play and Leisure at a Cost of £2932.16 plus VAT.

Proposed: **RP** Seconded: **SD**

ACTION: AW would obtain the specification for the based of these swings (it would need c. 42 Msq) and seek quotes for installation and the provision of a safety surface.

iii. Goalpost. One set of goal posts had rotted at the base.

ACTION: AW would cut off bottom and reset as an interim measure. He would also get quotes for metal replacements.

iv. other: AW reported:

- a. Damaged section of fence at removed.
- b. Comments had been received about poplar suckers.
- c. A visual inspection of all brambles etc cut had been done for bird's nests before cutting.
- d. Leylandii branches were encroaching from the social housing.
- e. Damage had been done to the Cherry Trees along the roadside by a resident strimming.

11. War Memorial

MS had received a revised quote of £1760 from the successful tender for the refurbishment of the war memorial. This would take the Councils contribution to £960 with £800 coming from a War Memorials Trust Grant.

RESOLVED: Given the general rise in post covid costs, it was decided to proceed with this quote.

Proposed: **MS** Seconded: **RP**

ACTION: It was also agreed that, given the uncertain ownership of the memorial, to put it on the Council's asset register and insure it. The Clerk would action this.

12. Marquee.

Following the successful Platinum Jubilee Event in the village the Council had been requested to purchase a marquee for future events in the village. Some money had been raised by the individuals

who had run the jubilee event and they were willing to donate it to the Council to help with purchasing the item.

The Council agreed to do so long as it was clear that the marquee remained the property of Bodfari CC who would insure and store the item.

Three quotes had been obtained:

House of Tents £2637

UK Tents £2646

Gala Tent £2856

All figures ex VAT

RESOLVED: To order the marquee from Gala tents as these marquees were used by neighbouring councils and their quality proven. Total cost: £2856.83 plus £571.35 VAT.

13. Correspondence: None.