

**CYNGOR CYMDEITHAS BODFARI
BODFARI COMMUNITY COUNCIL**

**Annual General Meeting of the Bodfari community Council
Held on Wednesday 10th May 2017 at Ysgol Bodfari at 6.45pm**

Present: Cllr Eira Roche
Cllr Naomi Luhde-Thompson (Chair) (NLT)
Cllt Tanya Bowyer
Cllr Alan Waterfield (Vice-chair) (AW)

Also in Attendance:
Helen Roberts (Clerk)

1. Apologies for Absence:
Cllr Rebecca Parrin (RP)

2. Minutes of previous Annual General Meeting:
The minutes of the Annual General Meeting of 11th May 2016 had been previously approved at the ordinary meeting of 8th June 2016.

3 Election of Chairman:
It was proposed by ER and seconded by AW, that Cllr Naomi Luhde-Thompson be elected to serve as chairman for the council year 2017/2018. **RESOLVED** accordingly

4. Declaration of Acceptance of Office:
Cllr Naomi Luhde-Thompson confirmed her acceptance of the role of chair for the council year 2017/2018

5. Election of Vice-Chairman:
It was proposed by NLT, seconded by ER that Cllr Alan Waterfield be elected vice-chair for the council year 2017/2018. **RESOLVED** accordingly

6. Appointment of Responsible Financial Officer:
It was proposed by AW seconded by NLT that Helen Roberts be appointed responsible financial officer for the council year 2017/2018. **RESOLVED** accordingly

7. Appointment of Internal Auditor:
It was proposed by NLT seconded by AW that Mr Stuart Parrin, Tax Consultant, be appointed internal auditor for the council financial year 2017/2018. **RESOLVED** accordingly

8. Regulatory Matters:
Documents were presented to the meeting:
A Risk Assessment and review for 2017/2018 .
An Asset list for 2017/2018
A Statement of Internal Control 2017/2018
It was **RESOLVED** (proposed AW seconded NLT) to adopt these with the addition of the orchard trees in the park to the asset list.

The Bodfari Community Council Code of Conduct adopted 11th May 2016
The Financial Regulations adopted 14th September 2016
The Standing Orders adopted 14th December 2016
Having previously been adopted it was **RESOLVED** to ratify these.

9. Any Other Business:
None.

There being no further matters to discuss

The meeting closed at 7.00 pm

Signed.....Chair

Date.....