

**CYNGOR CYMDEITHAS BODFARI  
BODFARI COMMUNITY COUNCIL**

**Meeting of the Bodfari Community Council  
Held on Wednesday 12<sup>th</sup> April 2017 at Ysgol Bodfari at 7.00pm**

**Present:** Cllr Alan Waterfield (AWa), AWa chaired the meeting.

Cllr Rebecca Parrin (RP)  
Cllr Tanya Bowyer (TB)  
CCllr Barbara Smith (BS)  
Helen Roberts (Clerk)

**1. Apologies for absence:**

Cllr Alan Williams (AW)  
Cllr Naomi Luhde-Thompson (NLT) (chair)  
Cllr Gwylfa Evans (GE)  
Cllr Eira Roche (ER)

**2. Declarations of interest:**

There were no declarations of interest

**3. Minutes of previous meeting:**

**RESOLVED** that the draft minutes of the meeting of 12<sup>th</sup> March 2017 be accepted as a correct record and signed by the vice-chair AWa (proposed RP seconded TB).

**4. Matters arising from the previous meeting:**

- 116 G Edwards consulted and willing to remain a signatory on the HSBC account.
- 18(b)(i) Dates are being finalised for a meeting with DCC regarding Banc y Chwarel. BS requested that she be kept involved after the elections in May. AW would also be approached to participate.
- 118 No date has yet been fixed for the Hedgecraft Herbs event – it was suggested by BS that BCC could also look at Countryside Services for similar activities, or the Community Foundation for funding. TB agreed to look into these.
- 120(b)(i) GE had cleared the footpath of leaves.
- 121(iii) Following the money transfer the Boules court payment was made. AWa will check the condition of the seeded areas and replace any barrier tape necessary.
- 122(i) It was noted that a new inspection schedule would be required, to be completed after the May meeting.
- 122(ii) The TPO has been submitted but has not yet been granted; there has some correspondence with DCC who requested further information.
- 122(iv) Moles have been treated in the park and there has been no recent evidence of activity.
- 122(v) The new maintenance contract for the park is now in place and grass cutting has started for the season.
- 124 The consultation response from One Voice Wales to the Reforming Local Government White Paper had been received and forwarded on to all councillors.
- 125(i) The road from Bodfari to Pontryffydd cottages has not been cleaned or satisfactorily repaired.  
**RESOLVED** that the clerk would follow up on her previous email, copying in Tim Towers at DCC Highways.

**5. Election:**

Five councillors had been elected without contest – NLT, ER, RP, AWa and TB, AW and GE not seeking re-election. It was **RESOLVED** that the clerk would write to GE and AW to thank them for their service to the community council. With regard to the vacancies, it was **RESOLVED** (pTB sAWa) to move to Co-Option; the clerk would display notices stating that two vacancies will occur from 5<sup>th</sup> May 2017, and inviting applications by 5<sup>th</sup> May so that they can be considered at the next meeting.

## 6. County Councillor's report:

BS reported that in the run up to the May elections little was happening at DCC. Mrs Briggs had spoken to her regarding the state of the road from Bodfari to Pontryffydd cottages and there had been discussion with residents regarding the speed of traffic on the A541 at the Pontryffydd bend. BS offered to forward copies of her communications with DCC Highways on the subject to the clerk. As this was the last meeting before the election, BS offered to stay involved with issues in progress, regardless of the outcome of the election, which offer the council gratefully accepted.

## 7. Denbighshire County Council:

### (a) Planning

- (i) **41/2017/0254 Land between Llandyrnog and Bodfari (phase 2)** - rebuilding of 11kV overhead line supported by wooden poles. **RESOLVED** (pTB sAWa) to recommend approval.
- (ii) **41/2017/0222 Heron Cottage Forge Farm** – erection of single storey extension to rear of building. **RESOLVED** (pAWa sTB) to recommend approval with a comment that the hedge removed for the extension should be replaced.

### (b) Highways/footpaths

It was noted that there appeared to be an increase in litter in the area. It was suggested that this could be addressed through a social media campaign.

## 8. Finance:

- (i) Statements were circulated to the meeting. It was reported by the clerk that the VAT reclaim was £1055 for 2016/17 and the budget should be reviewed accordingly.
- (ii) The Internal audit forms had been received from BDO and were currently with the internal auditor. It was noted that the governance focus this year included website provision and the use of Welsh, which had been appropriately addressed by the clerk and reported to the councillors.
- (iv) An invoice had been received from P Morris Pest Control for £185, as previously agreed.

## 9. Village playground / Recreation ground:

- (i) Inspection reports were collected.
- (ii) It was **RESOLVED** to arrange the park maintenance day at the next meeting.
- (iii) As the condition of the grass around the boules court needed to be assessed it was **RESOLVED** that an opening event would be scheduled by correspondence amongst the councillors.

## 10. Website

The council had received a detailed offer from Arfon Parry to build and maintain a new website at Bodfaricomunitycouncil.org.uk, at an annual cost of £39.40. This would incorporate enhanced security, monthly back-ups and a new web host. It was **RESOLVED** (pAWa sRP) to accept this offer, and to ask if disabling emailing facilities at the website would also improve security.

It was **RESOLVED** that AWa would start a closed invitation-only Facebook page for the community council.

## 11. Correspondence:

- (i) Active Travel Consultation – forwarded to councillors to complete.
- (ii) Denbighshire Learner Transport Policy – forwarded to councillors to complete.
- (iii) OVW April 2017 agenda and January 2017 minutes.
- (iv) BDO Audit Spring Briefing.
- (v) Parliament week – letter from Rt Hon. John Bercow MP – to be forwarded to Ysgol Bodfari.
- (v) Good Councillor Guide 2016 – copies to be circulated to all councillors
- (vi) Email from Liz Emmons 12.4.17 regarding the sycamore overhanging Fynnon y Chwarel from the park, and what information was required from tree surgeons she wished to have quote for tree work. It was **RESOLVED** that the clerk would respond that the BCC job specification would

require that all material should be moved off site, that the operators have a minimum of £10,000,000 in Public Liability Insurance, that the operators have the appropriate CS certification for working at height, details of the number of operators and a detailed Job Sheet specifying how they were planning on carrying out the work, getting vehicles onto the site etc.

**12. Date of next meetings:**

AGM Wednesday 10<sup>th</sup> May 2017 at 06.45pm followed by an ordinary meeting at 7.00pm

Meeting closed at 9.05pm

Signed..... Chairman Date.....