

Dear Sir/Madam,

You are hereby summoned to a meeting of Bodfari Community Council as follows:

**Tuesday 12th of November 2024 at YSGOL Bodfari.**

**Start time 7pm finishing at 9pm.**

**AND VIA VIDEO CONFERENCING**

**Join Teams by:** <https://teams.live.com/joinmeeting/9350847252489?p=oTXjPbYP7yWVgkNYI2>

## **AGENDA**

- 1. Apologies.**
- 2. Declarations of Interest.**
- 3. Urgent Matters.** Notice of items, which in the opinion of the Chair, should be considered at the meeting as a matter of urgency pursuant to section 100B (4) of LGA 1972.
- 4. To Receive minutes of 8th October 2024.**
  - i. Any Changes?
  - ii. Proposed as correct by \_\_\_\_\_
  - iii. Seconded by \_\_\_\_\_
- 5. Matters Arising .**
  - i. Graphics for Noticeboard in park - HE.
  - ii. New Defibrillator /Phone Box - ALL.  
Is new defib needed.  
Update of phone box for information and book share.
  - iii. Defibrillator Training and FB notice - HE.
  - iv. Unity Bank – HE.
  - v. New Operational and Financial Risk Assessment - PB/HE.
  - vi. Smart Water Kits – HE.
  - vii. Facebook flyer re: vandalism (reissued) - HE.
  - viii. First Aider for events - HE.
  - ix. Noticeboard(s) - ALL.
- 6. County Councillors Report.**
- 7. Planning and Highways.**
  - a. Highways
    - i. Temporary Traffic Lights, Stopio Mynd/Stop Go. 31/10/24 – 31/10/24  
Downing Arms to Rose Garden Bends A541 FROM B5429 LLANDYRNOG TO ROSE GARDEN BENDS BODFARI.  
Cynnal y Lon Gerbydau/ Carrigeway Maintenance DCC HIGHWAYS (STAZ)  
A00/OOH Call 07748132845/ 07748132845
  - b. Planning. None.
- 8. Finance.**
  - a. **Financial report.** Bank Balances 31st October 2024. Main Account £9491.49. Reserve Account £4576.82.  
There is £5,353.74 left to spend in the earmarked Community spend monies.

Heather Eubank  
Clerk/RFO  
Email [bodfaricc@gmail.com](mailto:bodfaricc@gmail.com)

**Banks statements for both accounts sent to councillors prior to meeting.**

<b>b. Cheque Payments.</b> - For approval and dual signatures for cheques.	
i. Clerks Salary October 2024	£356.18
ii. HMRC October 2024	£321.23
iii. Expenses M H Eubank stationary, printer ink	£15.18
iv. Expenses R. Parrin. Clips for sign and dog waste bags	£6.05
v. J R Roberts work at recreation ground	£235.00
vi. PR Signs. Signs for recreation ground.	£211.20

**c. Other Payments**

i. Bank Charges 6th Sept 2024 to 5 <sup>th</sup> October 2024 (debited by Bank)	£9.40
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**d. Income.** None

**e. Quarter 2 spend to budget.** Bank statements verified to BCC Accounts doc by JJ at this meeting.

**Propose and second October 2024 Accounts.**

- i. Proposed as correct by Chair \_\_\_\_\_
- ii. Seconded by \_\_\_\_\_

**f. Propose and second HSBC Resolution circulated prior to meeting.**

- i. Proposed by Chair \_\_\_\_\_.
- ii. Seconded by \_\_\_\_\_

**g. Councillors sign updated HSBC bank mandate.**

**h. New accounting system.**

**9. Village Playground and Park.**

- i. Park Inspections – JJ.
- ii. Grounds Maintenance report from John Roberts.
- iii. New boundary fencing and access point to park erected by resident. Update on actions – MS (measurement of OS map to help define boundary)/PB.
- iv. Tree work needed – update RP.
- v. Date for Recreation Ground meeting.

**10. Important Correspondence.**

- i. Letter sent to Ysgol Bodfari in support of the funding application and development of the proposed garden projects.
- ii. Received - New NALC Financial Regs and PayScale for 24-25 financial year.
- iii. Received - Posters from Gareth Davies asking to display on noticeboards.
- iv. Received - Email from Tom Hiles ,Lead Officer – Trees and Woodlands. Free trees to replace the Ash trees that were removed. Woodland Trust FB post- free trees
- v. Received - Letter to confirm Section S137 sum per elector for 25-26 is £11.10.

**11. Clerk Annual Appraisal.**

Propose and second Clerks 2024-2025 Pay Award increase to SCP24 and payment of backpay calculated by PB.

- i. Proposed by Chair \_\_\_\_\_
- ii. Seconded by \_\_\_\_\_

**12. Review of 3-year budget/2025-2026 Precept.**

**13. AOB.**

Heather Eubank  
Clerk/RFO  
Email bodfaricc@gmail.com