

Dear Sir/Madam,

You are hereby summoned to a meeting of Bodfari Community Council as follows:

**Tuesday 11<sup>th</sup> of June 2024 at the Dinorben Arms (in the private dining room).**

**Start time 7pm finishing at 9pm.**

**AND VIA VIDEO CONFERENCING**

Join Teams by: <https://teams.live.com/join/9469334798337?p=uUUf8krpAl0Bi6hPeX>

## AGENDA

1. **Apologies.**
2. **Declarations of Interest.**
3. **Urgent Matters.** Notice of items, which in the opinion of the Chair, should be considered at the meeting as a matter of urgency pursuant to section 100B (4) of LGA 1972.
4. **To Receive minutes of 14<sup>th</sup> May 2024.**
  - i. Any Changes?
  - ii. Proposed as correct by \_\_\_\_\_
  - iii. Seconded by \_\_\_\_\_
5. **Matters Arising .**
  - i. **New councillor.**  
Ask if school would hand out slips during next Governor's meeting - SD.  
Speak to another potential candidate in village - SD/PB.  
Create poster/Facebook post HE.
  - ii. **Ceramic Map update** - JB.
  - iii. **Graphics for Noticeboard in park.**  
Contact the 3 companies who originally quoted for the new sign to enquire what the cost would be to also create the graphics. Then update MS and other Councillors – HE.
  - iv. **Tender for Recreation Ground update** - HE.
  - v. **Newsletter and survey.**  
Add post to Facebook – HE  
Investigate addition of disabled access. Gain advice from DCC – CE/HE.  
Shelter – prices. HE
  - vi. **New Marquee. Update**  
Tens Licence for Duck race – PB  
Advert for Duck race. to HE to advertise on Facebook and website - SD.  
Purchase and storage for potential new marquee(s) – SD.
  - vii. **GDPR Policy.**  
Inform Clerk of potential changes to GDPR Policy – PB.  
Contact Arfon Parry to ask about function of analytical cookies and the website GDPR Policy – HE.  
Updated policy circulated prior to meeting. **Propose and second new GDPR Policy**

Heather Eubank  
Clerk/RFO  
Email [bodfaricc@gmail.com](mailto:bodfaricc@gmail.com)

viii. **New Defibrillator.**

Approach Brenig Windfarm to ask about funding grant for defibrillator – PB

**6. County Councillors Report. Circulated prior to meeting.**

**7. Planning and Highways.**

a. Highways –

- i. JUNCTION WITH A541 OPPOSITE DOWNING ARMS TO GWYNDY JUNCTION. BODFARI  
Ffordd ar Gau/Road Closure 10/06/2024 - 12/06/2024  
Adnewyddu Polyn / Renew Pole GT WILLIAMS (SOFIA)  
AOO/OOH C 07535 685008/07535 68500

b. Planning.

- i. APPLICATION: 41/2024/1034/PF  
PROPOSAL: Codi 5 tŷ ar wahân, newidiadau i'r mynedfeydd presennol,  
tirlunio a gwaith cysylltiedig / Erection of 5 no. detached  
dwellings, alterations to existing accesses, landscaping and  
associated works  
LOCATION: LAND AT OLD FORGE GARAGE, BODFARI,  
DENBIGH, DENBIGHSHIRE,

**8. Finance.**

- a. **Financial report.** Bank Balances as of the 31st May 2024: Reserve Account - £4531.19. Main Account £10248.58, (£6,084.88 of the Main Account money is ring fenced for lottery funded spend).

**Banks statements for both accounts sent to JJ and RP prior to meeting.**

- b. **Payments.** - For approval and dual signatures for cheques.

i. Clerks Salary May 2024	£718.97
ii. HMRC	£80.20
iii. Expenses (Clerk) May 2024. Stationary – printer ink.	£17.51
iv. Ring fenced community spend (SD).	£319.00
v. Expenses (PB) TENS License for Duck Race	£21.00
vi. JDH Business Services (Internal Audit).	£330.00

- c. **Income.** HMRC Vat Return (15<sup>th</sup> May 24). £799.74

**Propose and second Accounts.**

- d. **Internal Audit documents.** Discuss issue raised.

**Annal Report – sign (Chair). (PB)**

- e. **Bank card/Online banking.** Discuss.

- f. **Clerks May 2024 Overtime for approval** – total == 25 hours

1st to 31st May 2024

Apr-24	Hrs Worked	Plus/Minus	Comment
Week 1( 6 <sup>th</sup> May)	8	2	Emails, actions
Week 2 (13 <sup>th</sup> May)	18	12	Meeing, actions, Ext Audit (Basic part)

Heather Eubank

Clerk/RFO

Email bodfaricc@gmail.com

Week 3 (20 <sup>th</sup> May)	18	12	Emails, actions, minutes, Ext Audit (Basic cont)
Week 4 (27 <sup>th</sup> May)	5	-1	Agenda, actions emails.
		25	Hours claimed to be paid July 24

**Propose and second overtime.**

**9. Village Playground and Park.**

- i. Park Inspections.
- ii. Grounds Maintenance. Confirm response to questions re tender. Update tender.
- iii. Fencing quotes
- iv. Disabled Access (Hannah Arndt <hannah.arndt@denbighshire.gov.uk>)
- v. New Shelter.

**10. Important Correspondence.**

**11. Village Noticeboards.**

**12. Ratify Training Plan.**

**13. Risk assessments for social activities.**

**14. AOB.**

Heather Eubank  
Clerk/RFO  
Email bodfaricc@gmail.com