

NOTICE OF MEETING

Dear Sir/Madam,

You are hereby summoned to a meeting of the Council as follows:

COMMUNITY COUNCIL OF BODFARI ANNUAL GENERAL MEETING

7.00PM ON TUESDAY 14TH MAY AT BODFARI CHURCH AND VIA VIDEO CONFERENCING

Join Teams by: <https://teams.live.com/meet/9466023660984?p=q8rSkUBJhnMX1aZV>

AGENDA

1. Apologies.
2. Declarations of interest.
3. To receive last year's Annual General Meeting Minutes dated the 9th May 2023.
Propose and second.
4. Election of CHAIR for Bodfari Community Council.
5. Election of DEPUTY CHAIR for Bodfari Community Council.
6. Installation of the new CHAIR and signing of the Declaration of Acceptance of Office document.
7. Ratify/Adopt annual documents.

RATIFY

1. Code of Conduct adopted 11.5.2016
2. Financial Regulations (NALC) adopted 10.10.2023.
3. Statement of Internal Controls adopted 10.5.2017.
4. Social Media Policy adopted 12.3.24.
5. Whistleblowers Policy adopted 9.4.24.
6. Operational Risk Assessment Review May 2024
7. Fixed Assets List as of the 31st March 2024 – Agreed in Mins 9.4.24.

APPROVE

1. Financial Risk Assessment 2024/2025.
 - i. Employer liability – Safety of staff and visitors.
 - ii. Legal Liability – Proper document control.
2. Standing Orders (NALC).
3. Investment Policy.
4. GDPR Policy – (NALC 2018).